

Section 1: Key Event Information

Contact Information

Please provide the relevant business details and contact information below:

Registered company / business name	Basketball Australia Ltd
Trading company / business name	Basketball Australia
Business address	291 George Street Wantirna South VIC
ABN	57 072 484 998
Event organiser name and title	Renee Narcis Australian Junior Championships Manager
Event organiser phone number	0477550665
Event organiser email	Renee.narcis@australia.basketball
COVIDSafe coordinator name and contacts (if any)	Shannon Bodley Shannon.bodley@australia.basketball
Liquor license type, number and capacity	NA

Event Details

Event name	Australian Under-18 Championships & Kevin Coombs Cup
Event location	35 Ballan Road, Werribee
Date (s) of event	9 – 17 April, 2021
Key decision date	Event confirmed to proceed on 1 March, 2021 Fixture released on 24 March, 2021

	<p>Tickets went on sale 25 March, 2021</p> <p>Bump-In commenced 8 April, 2021</p>
Duration of the event	<p>9 April: 6pm-8pm</p> <p>10 April: 10am-10pm</p> <p>11 April: 9.30am-10pm</p> <p>12 April: 9.30am-10pm</p> <p>13 April: 9.30am-10pm</p> <p>14 April: 10am-10pm</p> <p>15 April: 8am-10pm</p> <p>16 April: 8am-10pm</p> <p>17 April: 8am-10pm</p>
Event description	<p>The Australian Under-18 Championships are an elite basketball competition for state representative teams.</p> <p>Attendees are made up of mostly family and friends who have travelled from interstate to watch the event.</p> <p>The event is run by three parties:</p> <ul style="list-style-type: none"> - Basketball Australia (BA) is responsible for the competition and overseeing the event set up - Wyndham Basketball Association (WBA) is responsible for event staffing, official recruitment, venue set up and security - Western Leisure Services (WLS) manages the venue and cleaning requirements
Timing of key event activities	<p>*Please see attached fixture</p>
Serving of alcohol	<p>As a junior basketball event, no alcohol will be served.</p>
Event website	<p>https://australia.basketball/championships/u18/</p>
Experience arranging a COVIDSafe event	<p>Basketball Australia ran the six week 2020 WNBL Hub Season in North Queensland in November/December 2020 under strict COVIDSafe Protocols. Many of the same key staff are engaged in the planning of this event.</p>

Attendance and Tiers

Total expected attendees	Event Passes (same person enters every day) – 888 Day Passes (unique person for each ticket) – 400 per day
Expected peak attendees	1288
Attendee demographic	The major demographic for the event is families with teenage children.
Attendance number from previous years if the event has been held previously	Event Passes – 682 Day Passes (over 8 days) – 1886 = 235/day The previous event also included six additional teams so numbers were expected to be slight reduced due to this and the expected reluctance to travel.
Event Tier (Tier 1 or Tier 2)	Tier 2, Low Risk

Venue Details

Venue name	Eagle Stadium
Venue contact	Rod Gaut, General Manager Eagle Stadium, 03 8734 5658, rgaut@westernleisureservices.com.au
Venue site map	See venue map below.
Venue site size (in square meters)	Approx. 20,413m ²
Venue publicly accessible floor (in square metres)	Approx. 19,033m ²
Maximum venue capacity:	2850
Break down of room / area (in square meters) and capacity:	Courts 1 and 2 – 2,016 m ² Courts 3 and 4 – 1,794 m ² Courts 5 and 6 – 1,687 m ² Court 7- 750 m ²

	<p>Court 8 – 1,188 m2</p> <p>Meeting Room 1 – 43 m2</p> <p>Meeting Room 2 – 51 m2</p> <p>Officials Room – 30 m2</p> <p>Café – 100 m2</p>
Requested maximum number of attendees at the venue	<p>1672 attendees</p> <p>Breakdown</p> <p>Courts 1 and 2 – Seating Capacity 1560. 75% = 1170</p> <p>Courts 3 and 4 – Seating Capacity 360. 75% = 270</p> <p>Courts 5 and 6 – Seating Capacity 310. 75% = 232</p> <p>TOTAL: 1672</p>
Venue workers number (excluding vendors, sub-contractors, volunteers)	<p>Wyndham Basketball Association (WBA) = 6</p> <p>Basketball Australia = 10</p> <p>Western Leisure Services (WLS) = Approx. 25 (includes staff onsite unrelated to the event)</p>
Venue vendors, sub-contractors, volunteers number	<p>Total over period of the event = 200</p> <p>Highest at any one point during the event = 96.</p> <p>Also required to facilitate the event are the competing teams. The total number of persons in the teams is 403.</p> <p>The total number of persons from teams in attendance at any point in time is 186.</p>
Event / venue workers key roles and responsibilities	<p>WBA roles: Court supervisors, administrators, score bench officials, statisticians, video operators, photographers, writers, social media content producers, team liaison officers, court announcers, door keepers, junior mascots, floor wipers, vehicle drivers.</p> <p>WLS roles: Centre Care Managers, Stadium Officers, Stadium Coordinator, Service Team Members, Safety Attendant Team members, Café staff. Other roles onsite unrelated to the event.</p> <p>Basketball Australia Roles: Teams, Officials, Competition Staff, Broadcast crew, Media, Scouts</p>
Number of entry / exit points	<p>There will be two entry points - all players, coaches and accredited team members will enter from the rear of the stadium and all spectators, family members and other supporters will enter through the main public entry.</p>

	Two exits will be used to separate players, coaches and accredited team members from general patrons.
Venue access management arrangements	See below venue map.

Section 2: Event Site Map

EAGLE STADIUM MAP



Section 3: Explanation of Event Public Health Risk Controls

Oversight and administration

General Governance

Timing	Plans / actions	Responsible
Before	Wyndham Basketball Association communicated the intent to host the event to City of Wyndham, Wyndham Business and Tourism Association, State & Federal MP's in 2019 during the tendering process and received their support. *See attached	WBA
	The Event Plans were reviewed at the following key times in the lead up to the event: <ul style="list-style-type: none"> - November 2020 - December 2020 - January 2021 - Weekly from February 2021 - Daily from 29 March 2021 	BA
	The following key staff members are responsible for regularly reviewing and updating the COVIDSafe Event Plan. <p>Renee Narcis – Basketball Australia Shannon Bodley – Basketball Australia Craig Armstead – Wyndham Basketball Association Rod Gaut – Western Leisure Services</p> <p>All key staff members listed are responsible for continuously reviewing the Victorian Government's coronavirus website (www.coronavirus.vic.gov.au) for legislative requirements, Chief Health Officer's Directions and any other specific restrictions that may apply as well as public health directions for Victoria.</p> <p>This occurred weekly in the 3 months prior to the event and daily in the fortnight prior to the event commencing.</p> <p>Any changes will be implemented to this plan as they come about.</p>	BA, WBA & WLS
	When scheduling the event consideration was given to the potential of other events nearby that may use similar transport options, shared pathways and	BA

	<p>facilities. The key potential identified was the Werribee Racing Club located directly behind Eagle Stadium. Upon review with Country Racing Victoria no events were scheduled to take place at the same time.</p>	
	<p>The event has been scheduled for the shortest period of time possible to complete the number of games required for the competition. Additionally where possible the schedule has reduced to only two courts operationally to reduce the number of people in the venue at any point in time.</p>	BA
	<p>The following key workers have been identified as responsible for implementing the COVIDSafe Event Plan.</p> <p>Customer Service Attendants – review that all attendees entering the building have checked in using Services Victoria app or QR code.</p> <p>Ticket Officers – to monitor social distancing at entrance and screen attendees for COVID symptoms</p> <p>Safety Attendants – responsible for continuous cleaning of high touch areas throughout the day.</p> <p>Door Attendants – responsible for monitoring the number of people entering each area to ensure capacities are not exceeded.</p> <p>Court Supervisors – responsible for ensuring that public health measures are being adhered to and implementing any other COVIDSafe protocols in the court area</p> <p>Court Announcers – responsible for continually delivering health messages regarding physical distancing and hygiene.</p> <p>Cleaners – responsible for thorough cleaning each evening</p>	WBA & WLS
	<p>Contingency Planning</p> <p>In the case the event is cancelled the following communications and actions will take place.</p> <p>Teams – Basketball Australia will communicate directly to all teams regarding the cancellation. Teams are then responsible for cancelling their own travel and accommodation. There is no entry fee charged to teams and no refund is required.</p> <p>Attendees – Basketball Australia will communicate directly to all attendees via the ticket sale system if the event is to be cancelled. Full refunds will be offered.</p> <p>Officials, Volunteers, Staff & Contractors – Basketball Australia and Wyndham Basketball will communicate directly with all officials to advice of the cancellation.</p>	BA, WBA & WLS

During	Key Staff Members will monitor the COVIDSafe Event Strategies continuously throughout the event. Any issues will be dealt with at the time they are noted with a debrief between key persons each evening in preparation for the following day.	
	All teams, officials, staff and attendees entering the venue are required to check-in using the Services Victoria App Internal ticket databases are to be used as a secondary back up with scanning data to show when attendees entered the building.	
	All teams, officials, staff and volunteers were provided information to self-screen for symptoms prior to attending the event. All attendees were provided detail to self-screen and asked not to attend if feeling unwell.	
After	Any potential health concerns will be reported directly to the Coronavirus Hotline 1800 675 398	Key Staff Member

Communicate Expectations to Event Workers and Attendees

Timing	Plans / actions	Responsible
Before	Key COVIDSafe Event information has been included on the event website.	BA
	The ticketing website has been updated for this event to include the offering of a full refund in the case an attendee is unwell and unable to attend. Ticketholders can request a refund directly through the ticketing website and there is also a link in their confirmation email.	
	Attendees were sent a communication 24 hours prior to the commencement of the event with Key COVIDSafe Event protocols highlighted including. <ul style="list-style-type: none"> - Key Health Messages as listed on the www.coronavirus.vic.gov.au website - Directives to reduce crowding at entry points and in walkways 	
	The following signage is installed around the venue: <ul style="list-style-type: none"> - Signage at both entries advising not to enter if they are feeling unwell or have coronavirus symptoms - Signage at both entries advising that the venue has the right to refuse entry to anyone exhibiting coronavirus symptoms. 	

	- Posters at key points promoting good hygiene and physical distancing.	
	All communications of risk and mitigations strategies will be inclusive of cultures and languages for the target audiences.	
During	Court announcers on each court will use the public address system to provide key health messages and public health measures implemented at the event. This will happen at the commencement of every game.	WBA
	Signage will be continually reviewed to ensure it stays visible.	WLS

Record Keeping to Support Contact Tracing of workers, contractors and patrons

Timing	Plans / actions	Responsible
Before	<p>All attendees over the age of 12 months have been required to obtain a ticket for entry.</p> <p>The event ticketing system has been set up to record a name and phone number for every individual ticket.</p> <p>Contact tracing data from the event ticketing system will be supplied to DHHS for facilitate contact tracing if required.</p>	
	<p>Event organisers have captured details of all teams, staff, officials, volunteers and contractors including name, phone number and email address.</p> <p>Schedules and rosters dictate the areas they are to work in and the times they are permitted to be in the venue.</p> <p>All staff, officials, volunteers and contractors are required to arrive no more than 15 minutes prior to a shift and depart no more than 15 minutes after.</p> <p>All teams are permitted to arrive 45 minutes prior to the scheduled start time and depart within 30 minutes of conclusion.</p>	
	Due to the premise of the competition all teams compete against each other and the opportunity to separate into cohorts is not possible.	
During	During the event each attendee who enters the venue has their tickets scanned and records the time of entry.	
	In addition to ticketing data, all persons entering the venue are required to check in using Services Victoria App or QR Code.	
After	All attendee data will be kept for 28 days and not used for other purposes.	

Impact on the Local Community

Timing	Plans / actions	Responsible
Before	<p>Local council were advised of the event well in advance. Presentation made to the Werribee Business & Tourism Association outlined all details of the event including estimated attendance.</p> <p>All local accommodation providers and the majority of food and beverage retailers and tourism operators were provided with details of the event.</p> <p>All were advised of the COVIDSafe planning of the event</p>	WBA
During	<p>Presentation made to every team manager and coach at the start of the event reminding them of the activities and consideration of the local community</p>	WBA

Attendee Management

Maintain Physical Distancing

Timing	Plans / actions	Responsible
Before	See attached WLS COVIDSafe Plan.	WLS
	Floor markings to identify 1.5 metre distance between persons queuing at all entry points.	WLS
	Layout and use of courts and change rooms designed to ensure one-way flow of foot traffic is established where possible.	WBA
	Separate entries and exits have been created.	WBA
	Event evacuation plans consider coronavirus (COVID-19) requirements, evacuation exits and assembly areas.	WLS
	Grandstand capacities confirmed to enable monitoring of attendees as all patrons required to sit in grand stands.	WBA
	Multiple toilet sites are available and adjacent to each court area to minimise queuing and congestion.	
	An attendee who develops symptoms will be immediately isolated from the event and arrangements will be made to send the person home in a suitable and safe private transport.	
During	We will monitor queues to maintain physical distancing	WBA

Screening for symptoms of workers, contractors and patrons

Timing	Plans / actions	Responsible
Before	Communication to teams, staff and volunteers encouraged event workers and attendees to stay home if they have signs or symptoms of coronavirus (COVID-19), such as: cough, fever, sore throat, fatigue or shortness of breath.	BA & WBA
	A communication was sent to the attendees to self-screen for symptoms and to stay home if unwell.	BA
During	Ticket officers will verbally screen attendees as they enter the venue and have their ticket scanned.	WBA
	Teams and officials monitor their own well-being through Athlete management Systems and similar processes that screen their health each morning with triggers set up for symptoms.	Teams and Official Groups

Entry Points

Timing	Plans / actions	Responsible
Before	<p>All tickets are purchased on-line before arriving at the venue to quicken the entry process. There is no at venue box office.</p> <p>Link to QR code provided to attendees prior to the event, and multiple A-frame boards outside the venue to allow for confirmation prior to entering the venue.</p> <p>Separate QR code validation station to the event ticketing confirmation stand. Other venue users access a separate entry process.</p> <p>External and internal ground markings through the entry process to remind patrons to ensure physical distancing.</p>	<p>BA</p> <p>BA</p> <p>WBA</p> <p>WLS</p>
During	<p>Entry staff monitor queues to maintain appropriate social distancing</p> <p>Ticket officers will verbally screen attendees as they enter the venue and have their ticket scanned.</p> <p>Ticket officers have been instructed to scan the attendees ticket without touching it.</p>	WBA

End of event or patron departure for the event

Timing	Plans / actions	Responsible
Before	Dedicated avenues to exit events were established, and these are separated from attendees arriving at the event.	WBA
	Team Managers and coaches were brief at the start of the event and provided with a venue map.	WBA
	Games were scheduled to commence at staggering times to minimise the number of patrons entering and exiting at any time.	BA
	Additional exit points were identified and made available if required during the event.	WBA
	Selection of courts for games to assist with the separation of patron traffic flow.	BA
During	Minimum six staff members monitoring the entry and exit traffic flows at all times during the event.	WBA & WLS
	Entry staff direct patrons to their playing court to maximum separation as much as possible.	WBA

First Aid / In-Event Health Service Plans

Timing	Plans / actions	Responsible
Before	Dedicated First Aid services engaged for the entire event.	WBA
	Established direct communication plans between first aid health services and event organisers.	WBA
	All first aid workers have completed training to identify and manage potential COVID-19 cases.	
	Basketball Australia has protocols created for the WNBL to address suspected and positive case management as well as critical incident response plans. These protocols are relevant will be applied to the Australian championships if required.	BA
	Facilities have been identified for the isolation of any symptomatic attendees.	
	An exit route from the building has been mapped to provide departure while maintaining distance from other attendees.	

	In the case of an emergency, WLS will take responsibility for implementing their emergency protocols.	WLS
	All staff and volunteers will have access to appropriate PPE.	
	All attendees are required to comply with the latest advice from the CHO in regards to face masks.	
During	We will continue to ensure adherence to appropriate wearing of PPE by first aid workers and the provision to any persons displaying symptoms We will maintain regular contact with event workers, first aid and cleaners throughout the event	WBA
After	A record of each notifiable incident will be kept for the relevant legislated timeframe	WBA

Emergency services access

Timing	Plans / actions	Responsible
Before	Event workers have provided input into emergency service access plans. Emergency service access plans are held by the venue (WLS) for implementation.	WLS & WBA
During	Communication protocols have been created to make key workers aware when an emergency service has been called to attend the event	WLS

Evacuation

Timing	Plans / actions	Responsible
Before	Venue evacuation plans have been reviewed to consider coronavirus (COVID-19). Two separate assembly points have been allocated. All volunteers and staff were briefed on evacuation protocols. All Team Managers and Coaches were briefed on the evacuation procedures at the start of the event.	WLS WLS & BA
During	If an evacuation is ordered, security and event workers will direct attendees to either the nearest or least congested exit.	BA, WLS & WBA

	once attendees are safe in assembly areas, encourage physical distancing as practically as possible	
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Weather

Timing	Plans / actions	Responsible
Before	Marquees available to be used outdoors if weather requires. Marquees can be placed outside the front entrance to provide additional shelter and discourage crowding in the foyer when there is a queue	WBA
During	If marquees are used, we will monitor shelters to maintain physical distancing	WBA

Service of Alcohol – Not Applicable

Timing	Plans / actions	Responsible
Before		
During		

Cleaning and Hygiene

Regular and Thorough Cleaning and Disinfection

Timing	Plans / actions	Responsible
Before	<p>Refer to attached WLS COVIDSafe Plan for cleaning protocols.</p> <p>Appropriate PPE will be made available to safety attendants.</p> <p>Additional bins provided in venue particularly court side for additional sanitising of balls and benches.</p> <p>Pre-event cleaning undertaken of communal facilities and high touch services.</p>	WLS
During	<p>Change rooms are cleaned after every use, prior to the next team entering.</p> <p>In-house cleaning to take place by safety officers during operating hours particularly in high touch areas.</p> <p>Nightly specialist cleaning will take place.</p> <p>Refer to attached WLS COVIDSafe Plan</p>	WLS
After	<p>During the bump-out, a final clean of the event site, discrete areas and facilities will be undertaken.</p>	WLS

Hand Sanitiser and Hand Washing Facilities

Timing	Plans / actions	Responsible
Before	<p>Refer to attached WLS COVIDSafe Plan</p> <p>Hand Sanitising stations are positioned at every entrance and exit to the building as well as entry and exit to bathrooms and cafes.</p> <p>Additional sanitising stations are available courtside for players and officials.</p>	WLS
During	<p>Refer to attached WLS COVIDSafe Plan</p> <p>Stations will be regularly checked and maintained throughout the event.</p>	WLS

Workers, vendors, volunteers and contractors

Event organisers and general event workers

Timing	Plans / actions	Responsible
Before	Appropriate personal protective equipment (including masks) is available for use by workers.	WLS
	Communication plans established with first aid / in-event health providers and cleaners.	WBA
	All staff advised not to attend if feeling unwell or showing any signs of COVID.	WBA
	COVIDSafe Event Plan will be distributed to all workers and contractors.	BA/WBA
During	Staff and volunteers are monitoring crowd behaviour and movements to ensure the key principles of the COVIDSafe Plan are maintained.	WBA & WLS

Food and catering workers

Timing	Plans / actions	Responsible
Before	Appropriate personal protective equipment (including masks) is available for use by workers and they receive appropriate training.	WLS
	All workers are appropriately trained to prepare and serve food and beverages in line with COVIDSafe Directions.	
	Café COVID Safe Plan attached	
During	Monitoring queues to maintain physical distancing. Cease operating if distancing measures cannot be maintained.	WLS

Cleaning workers

Timing	Plans / actions	Responsible
Before	Appropriate personal protective equipment (including masks) is available for use by workers.	WLS

	Communication plans established with first aid / in-event health providers and cleaners.	
During	Regular communication cleaning staff throughout the event.	WLS

Security workers – Not Applicable

Timing	Plans / actions	Responsible
Before		
During		

Volunteers

Timing	Plans / actions	Responsible
Before	<p>Appropriate personal protective equipment is available for use by volunteers.</p> <p>Induction and training sessions were held with volunteers prior to the event.</p> <p>Volunteers were provided with specific work task listings for each role at the induction sessions and the requirements of each position were explained.</p>	<p>WBA</p> <p>WBA</p> <p>WBA</p>
During	<p>Staff regularly walk the venue and talk the volunteers to ensure their well-being throughout event.</p> <p>A dedicated rest room is provided for all volunteers which always has access to water, tea, coffee and food.</p> <p>Every volunteer provided with a drink bottle which they can fill with filtered water within the venue.</p>	<p>WBA</p> <p>WBA</p> <p>WBA</p>
After	A roster is being maintained which keeps a record of all volunteers and their responsibilities/areas of contact during the event, in line with other record keeping procedures.	WBA

Deliveries

Timing	Plans / actions	Responsible
Before	Non-essential visits to the event site have been cancelled or postponed	WLS
During	Alcohol-based hand sanitiser is available to all direct visiting delivery drivers and contractors All delivery drivers and other contractors who need to attend the event site, to provide maintenance or repair services or perform other essential activities, are advised of the event and given clear instructions of requirements while they are on site.	WLS WLS

Other workers(if any)

Timing	Plans / actions	Responsible
Before		
During		

Section 4: Event Specific COVIDSafe Controls (if relevant)

Public Transport: for large scale events, how will you incorporate public transport or engage with the Department of Transport?

Timing	Plans / actions	Responsible
Before	Use of public transport is expected to be minimal during the event due to the size and location.	
After		

Car Parks

Timing	Plans / actions	Responsible
Before	A separate car park has been allocated for players, coaches, officials and staff away from the general public.	WBA

	Teams (players, coaches, officials) only attend the venue for their training and playing times which are staggered.	BA
During	A venue map identifying the separate car parks was provided to the teams at the start of the event where they were instructed to use their identified car park. Signage was installed in the car park to identify and direct separation of officials and staff from the general public.	WBA WBA

Ventilation - Indoor Spaces

Timing	Plans / actions	Responsible
Before	All venue walls have louvers to provide ventilation. Dedicated avenues to exit events were established, and these are separated from attendees arriving at the event. Games were scheduled to commence at staggering times to minimise the number of patrons entering and exiting at any time. Additional exit points were identified and made available if required during the event. Selection of courts for games to assist with the separation of patron traffic flow.	WLS WBA BA WBA BA
During	Minimum six staff members monitoring the entry and exit traffic flows at all times during the event. Entry staff direct patrons to their playing court to maximum separation as much as possible.	WBA & WLS WBA

Food and Beverage Preparation and Service Areas

Timing	Plans / actions	Responsible
Before	All food and beverage service must align with the Victorian Government's coronavirus (COVID-19) hospitality guidance and the Restricted Activity Directions. The venue has both indoors and outdoors chairs and tables to encourage separation of patrons when consuming the products.	WLS WLS WLS

	<p>The main food and beverage outlet has one-way walking path with separate entry and exit points. No communal condiment stations are in place.</p> <p>A second (temporary) food and beverage outlet was established outdoors to separate patrons and have them outdoors.</p> <p>An app was established to allow patrons to order coffee and tea in advance to discourage congestion while waiting. A \$5 discount was provided with the service to encourage take up.</p> <p>For the busiest event days, a third (temporary) food and beverage outlet was established outdoors to separate patrons and have them outdoors.</p>	<p>WBA</p> <p>WBA</p>
During	<p>All food and beverage outlets will monitor queues to ensure patrons maintain physical distancing.</p> <p>All patrons will be required to sit down at tables or in grand stand seating to eat.</p>	WLS & WBA

Other Queuing Areas

Timing	Plans / actions	Responsible
Before	All queueing areas are separated from internal traffic flows.	WLS
During	Staff will monitor queues to maintain physical distancing	WLS & WBA

Attendee Seating and Viewing Areas

Timing	Plans / actions	Responsible
Before	<p>Multiple courts are being used each with grandstands. Game scheduling to courts is heavily based on the anticipated crowd attendance to ensure patrons are allow patrons to maintain suitable distance.</p> <p>Attendees have been asked to leave 1.5m between themselves and the next "family group".</p>	BA
During	Staff monitor all courts and games to ensure patrons are seated in the nominated grandstands and physically distancing where possible.	WBA

Fields of Play and Competition Areas

Timing	Plans / actions	Responsible
Before	<p>Entry and exit points to the courts have been positioned to restrict cross over between players and attendees.</p> <p>Entry flow to the grandstands ensures the public are not required to walk onto the playing courts or near playing courts.</p> <p>Pathway for teams to change rooms require the least cross over with attendees with the pathways blocked off from public.</p> <p>Players, coaches, officials and staff have a separate car park and venue entry and exit to the general public.</p>	<p>WBA</p> <p>WBA</p>
During	Wherever possible the traffic flow of players and coaches to their change rooms does not cross over with patron traffic.	WBA

Stages – Not Applicable

Timing	Plans / actions	Responsible
Before		
During		

Market Stalls and Fetes – Merchandise Store

Timing	Plans / actions	Responsible
Before	<p>iAthletic (Bulldog Distribution) COVIDSafe Operating Plan attached.</p> <p>The stall has been set up away from the main traffic flow with barriers installed to manage pedestrian traffic.</p> <p>The stall has been given additional space to ensure physical distance can be maintained between each rack of merchandise.</p>	

During	<p>Stall workers are required to stay in stall aside from necessary movements for food and bathroom breaks.</p> <p>Staff will monitor queues to maintain physical distancing.</p>	
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Non-Allocated Seating or Picnic Rug – Not Applicable

Timing	Plans / actions	Responsible
Before		
During		

Other Operational Space Considerations

Timing	Plans / actions	Responsible
Before		
During		

Section 5: Supporting information

Please ensure you attach any supporting information that may be helpful to illustrate aspects of your COVIDSafe Plan. This could include, but not be limited to:

- Event Operations Plan
- Floor Plans
- Previous COVIDSafe Event Plans (in Australia or overseas)
- Existing COVIDSafe Event Plans for other events - currently under review or recently approved
- Cleaning schedule
- Photos