



POSITION DESCRIPTION – CHIEF EXECUTIVE OFFICER

Position Reports To:	The Board of Management of Basketball Tasmania
Location:	Tasmania
Position Summary:	<p>The Chief Executive Officer is the leader of the state sporting body which has the vision of having basketball as the sport of choice for Tasmanians. The Chief Executive Officer will lead a staffing team and work closely with the Board, staff, associations, affiliates, partners, suppliers, government, media and venues.</p>
Position Responsibilities:	<ul style="list-style-type: none"> • Board liaison and management. • Government liaison and management. • Basketball Australia liaison and management. • Profile/Leadership/Representing Basketball in Tasmania. • Overview Business Alliances/Sponsorship. • Partnership Management. • Oversee the Financial Management. • Lead Structural Discussions throughout the state. • CSR Major Grant Management and Acquittal. • Source commercial opportunities. • NBL and NBL1 Liaison. • Lead Facility Discussions with government including producing a Facilities Plan. • Annual General Meeting Preparation. • Oversee Marketing Activities.

Hours of Work:	Due to the nature of the position, weekend work, extended hours and regular intra and inter State travel will be required for this position. Nominal weekly hours will be 38 per week and overtime will not be paid, however the position will be entitled to time in lieu for time worked in excess of 38 hours per week.
Remuneration:	<p>The remuneration package for the successful candidate will be negotiable depending upon their skill level and experience and may consist of a fixed and variable component.</p> <p>Candidates can indicate their current salary and salary expectations, and are invited to discuss their salary expectations with before applying.</p>
Pre-Employment Checks:	<p>Medical Examination.</p> <p>Detailed reference checks.</p>
Essential Requirements:	<ul style="list-style-type: none"> • Current Tasmanian Working With Children Check – or the ability to obtain one. • Current Drivers Licence.
Selection Criteria: – Highly Desirable:	<p>1. Proficiency Significant experience and knowledge, together with demonstrated competency in leading the operations of a state-wide not for profit or similar organisation.</p> <p>2. Expertise High level leadership skills, proven administration and financial management competence and the demonstrated capacity and effectiveness to create, lead and manage effective teams and associated resources.</p> <p>3. Strategic Thinking Proven strategic management abilities and awareness of the strategic vision of Basketball Tasmania with an understanding of the policy environment, along with proven skills to drive performance, to achieve outcomes.</p>

4. Achievement of Results

Demonstrated senior management experience in the development and delivery of significant initiatives within specified timeframes that achieve the required outcomes.

5. Productive Working Relationships/Communicating with Influence

Demonstrated high level interpersonal skills and proven capacity to engage key stakeholders and clients (including the ability to work effectively with government) for positive benefit; communicate clearly (both written and verbal); negotiate persuasively; resolve conflict; and an ability to sell the sport of basketball.

6. Personal Drive and Integrity

Demonstrate the values of Basketball Tasmania including drive, professionalism and integrity, with a strong proven performance in previous senior roles; possessing high level initiative and adaptability, proven conceptual, analytical and creative skills, and the ability to manage change, motivate, and guide staff, and achieve results in a change environment.